



Dear Allen ISD Private Lesson Teacher:

Welcome to a new year in Allen! We strive to recruit and keep the very best private music instructors, and we are so glad to have you with us! Please take the time to read everything in this packet, as everything is crucial to the continued success of our private lesson program.

To become a private lesson teacher, you must complete the following steps. Returning teachers must complete the steps marked with an * by June 13.

1. Interview with the head director of the program in which you will teach. Head director must sign on the Private Lesson Teacher Information Sheet.
2. Fill out Allen ISD Private Contractor Application online:
 - Go to www.allenisd.org
 - under Departments, select Human Resources
 - on the left under Human Resources select Private Contractor Application.
 - Begin the application and login and select Contracted Services. (New users will have to follow directions to get a log in)
 - In the position preferences tab please enter either “Band”, “Choir”, or “Orchestra” in the field for Allen ISD Department.
 - NOTE: If you have any questions regarding the contractor application, please contact Belinda Salcido, 972-236-0616 or belinda.salcido@allenisd.org.
3. Fingerprint Info - All private contractors must complete and clear the fingerprinting process by following the instructions on the Identigo Texas Fingerprint Service Code Form (included in this packet) before they are authorized to have direct contact with students. The background search is through the TX DPS Fact Clearinghouse. If you have already been fingerprinted, please notify us so that we can make sure you have a “cleared” status, or if you will be required to be re-fingerprinted.
4. *Obtain Liability Insurance (done yearly) – We require our private teachers to carry liability insurance for their own protection. We recommend obtaining the Professional Liability Insurance offered by TMEA. The cost is \$30 plus membership in the Texas Music Educators Association (TMEA). Please submit proof of insurance along with the rest of your paperwork.
5. *Private Lesson Teacher Information Sheet. Fill this out completely and turn in.
6. *2019-2020 AISD Private Instructor Agreement – Read carefully and fill out completely (front and back) and turn in.
7. *Exhibit “A” Allen Independent School District Fine Arts Enrichment Program Instructor Information Sheet – Read this document carefully. Do not turn this in.
8. *Letter of Agreement – Please fill out and turn in.

9. W9 Tax Form - Please fill this out and turn in.
10. Vehicle Registration Form – Only fill this out if you will be teaching lessons at Allen HS. No other campus requires a permit. Fill out and turn in.

Once you have submitted your #4 – 10 above for new teachers or #4 – 8 for returning teachers to Lisa Lindholm in the AISD Fine Arts Office, we will contact you and let you know that you are cleared and able to go to the Human Resources Department at Allen ISD to have a new badge made. **Please do not go to HR for a badge until you have been contacted by the Fine Arts Office letting you know you have been cleared.** Due to ever tightening security, all our teachers must wear a security badge and those badges are **updated every year.**

Additional Forms/Info in this Packet:

- Building Use Fee Forms – This form **MUST** be turned in **MONTHLY** to Lisa Lindholm. We required by law to charge a building use fee.
- Lesson Logs – It is **EXTREMELY** important that you keep up with this log, have students initial when they have a lesson and turn it in with your Building Use Fee every month. **THIS MUST BE TURNED IN MONTHLY WITH STUDENT INITIALS FOR EACH LESSON.**
- Private Lesson Reimbursement Payment Invoice – If you are teaching students who are on Reimbursement, you will need to include this form when you submit your **Monthly** Building Use Fee and Lesson Logs to Lisa Lindholm each month (Reimbursement applications will be made available to students and approved by directors at each school). **DO NOT** teach a student on scholarship until you have been informed of the approved scholarship application. This must be renewed yearly by the student.

Thank you in advance for your help with this ever-growing mound of paperwork, and thank you for everything else you do! We have the best private lesson staff around and you are a **HUGE** asset!! Please feel free to contact the Fine Arts Office if you run in to any problems or have any questions.

Allen ISD Fine Arts Office is located on the second floor of the Performing Arts Center at Allen HS.

Sincerely,



Jeff Turner
Director of Fine Arts

New: _____

Returning: _____

ALLEN INDEPENDENT SCHOOL DISTRICT
Private Lesson Information Sheet
Private Lesson Teacher Information Sheet

Last Name	First Name	M.I.

Street	Apt. #

E-mail Address

City	State	Zip Code	Area code	Phone for distribution

Director Interview Completed: (Director's Signature Required for NEW applicants)	
_____	Band – Phil Obado/Josh Blankenship
_____	Choir – Brian McKinney/Kathryn Zetterstrom
_____	Color Guard – Clay Singletary
_____	Orchestra – David DeVoto/Matt Cross

Major Instrument you teach _____
Other Instrument you can teach _____

I have been fingerprinted to teach private lessons in _____ ISD.
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For Fine Arts Office Use Only	
Date Received ____/____/____	Date Cleared ____/____/____
____ Private Lesson Agreement Completed	____ Criminal Background Check Cleared (new)
____ Signed Letter of Agreement	____ Vehicle Registration Form
____ W9 (new)	____ Fingerprint Notification Received (new)
____ Proof of Insurance	____ Cleared to go to HR for Name Badge

**Allen Independent School District Fine Arts Enrichment Program
Private Instructor Agreement 2019-2020**

This agreement is made and entered into on this _____ day of _____, 19__ by and between ALLEN INDEPENDENT SCHOOL DISTRICT, hereinafter “the District” and _____, “Instructor”.

For and in consideration of the mutual covenants contained herein, the District and Instructor agree as follows:

1. Independent Contractor. Instructor is, and shall at all times be deemed to be, an Independent Contractor and shall be wholly responsible for the manner in which he/she performs the services required of him/her by the terms of this Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between the District and Instructor. Instructor assumes exclusively the responsibility for his/her acts that relate to the services provided during the course and scope of this engagement. Instructor is not, and shall not be, entitled to any rights or privileges of District employees and shall not be considered in any manner to be a District employee.
2. Instructor shall provide the services to the District as set forth on the attached Allen Independent School District Fine Arts Enrichment Program Instructor Information Sheet, attached hereto as Exhibit “A,” and incorporated herein by reference as if set forth fully herein at length.
3. Term. The term of this Agreement will commence with its date of execution and continue until July 31, 2019, or until termination earlier as provided herein. Either party, after giving fourteen (14) days written notice of termination to the other party, may terminate this Agreement. In the event of the termination of this Agreement prior to the completion of the term of the Agreement specified above, Instructor shall be entitled to the compensation earned by Instructor prior to the date of termination as provided for in this Agreement. Instructor shall be entitled to no further compensation after the date of termination. Provided, further, that the District shall have the right to terminate this Agreement, at any time, without notice, should it be determined, in the District’s sole discretion, that Instructor has violated or breached any of the terms or conditions of this Agreement; the Allen Independent School District Fine Arts Enrichment Program Instructor Information Sheet; any applicable laws, Board Policy, or any and all other rules or regulations pertaining to the performance of the Instructor’s services as contemplated herein.
4. Compensation and Billing: The responsibility for all billing and payment collection shall lie solely with Instructor. Lesson Rates shall be as set forth in the Allen Independent School District Fine Arts Enrichment Program Instructor Information Sheet.
5. Student Privacy. Instructor understands and agrees that in the course of rendering services to students that medical and/or personal information learned by Instructor about any person who is a student, or any family member of a student, is privileged information and is subject to all State and Federal laws which protect the rights of students. Instructor agrees that the information learned by him/her about any student will not be divulged or discussed with any person other than authorized personnel, or unless otherwise authorized or obligated by State and Federal Laws or other policies of the District.
6. Insurance and Hold Harmless Requirements. During the term of this Agreement, Instructor shall carry professional liability insurance in the form and in the amount acceptable to the District. Instructor shall provide the District with certificates of insurance indicating such coverage prior to beginning any services under this Agreement. The certificates shall include assurance that the insurance company, of any cancellation, shall notify the District in writing not less than sixty (60) days prior to the effective date of such changes.

To the fullest extent permitted by law, Instructor agrees to defend, indemnify and hold harmless the District and its officers, agents, and employees from any and all claims, demands, liabilities and expenses (including attorneys’ fees and costs of defense) arising directly or indirectly to the operation or performance of the Instructor under this Agreement.

7. Notice. Any notice that is required under this Agreement shall be in writing and sent by Certified Mail, Return Receipt Requested, to the designated address contained in this Agreement.
8. Assignment of Agreement. Instructor shall not assign, transfer or subcontract any of his/her rights, burdens, duties or obligations under this Agreement without the prior written permission of the District.
9. Place of Performance. All obligations to each party of this agreement shall be performable in Collin County, Texas. Venue, in the event of a suit, is in Collin County, Texas.
10. Governing Law. The validity of this Agreement and any of its terms of provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas.
11. Entire Agreement. This Agreement constitutes the entire Agreement of the parties. No other agreements, oral or written, pertaining to the performance under this Agreement exists between the parties. This Agreement can be modified only by an agreement in writing, signed by both parties.


Instructor, by signing and returning this Agreement, warrants and represents that he/she has never been convicted of a felony or a crime involving moral turpitude.

Instructor Signature

Date

Printed Name of Instructor

ALLEN INDEPENDENT SCHOOL DISTRICT

By: 

Jeff Turner, Director of Fine Arts

Date

Designated Address for Notice:
Allen Independent School District
Attn: Director of Fine Arts
300 Rivercrest Blvd.
Allen, Texas 75002

Exhibit “A”

Allen Independent School District Fine Arts Enrichment Program Instructor Information Sheet

The Instructor, as an Independent Contractor, pursuant to the Allen Independent School District Fine Arts Enrichment Program Private Instructor Agreement for the 2019-2020 School Year (the “Agreement”) agrees to the following terms:

This Exhibit becomes a part of the Agreement for the 2019-2020 School Year.

I understand that in order to teach private fine arts enrichment lessons in the Allen Independent School District, I must first submit a proper application. I must also complete an AISD Background Check Form and execute the Agreement.

Instructor agrees to charge the District-approved amount of \$20.00 per lesson; the length of which shall be a half a class period for class pds that are less than 1 hour. Lessons will be 30 min in length in class periods that are 1 hour or longer. Lessons will be 30 min in length for lessons taught before or after school as well as summer lessons.

Instructor agrees to pay Allen ISD a monthly Building Use Fee of \$0.50 per lesson, per student taught each day.

Instructor is responsible for completing the AISD Fine Arts Enrichment Program Lesson Log, the AISD Fine Arts Enrichment Program Instructor Building Use Fee Form each month and providing proof of TMEA Professional Liability Insurance to the Allen ISD Fine Arts Office.

INTRUCTOR’S RESPONSIBLTY TO THE SCHOOL AND COOPERATING MUSIC DIRECTORS:

1. To make himself/herself available to provide enrichment instruction to any student enrolled in a regular fine arts class as assigned by the Director.
2. To cooperate with the Director in scheduling of such instruction at a time which does not conflict with the student’s other academic activities.
3. To cooperate with the Director and the student’s parents to assure proper growth, attendance, and conduct.
4. To cooperate with the Director toward coordination of the method and manner of instruction which are to be presented in accordance with the district-approved curriculum for secondary fine arts.
5. To prescribe Director approved instructional materials readily available to the student at a reasonable cost.
6. To attend all scheduled instructional sessions unless prevented by illness or other good cause and to give students reasonable notice of not less than twenty-four hours except in cases of emergency.
7. To provide written notification of termination of any student’s instruction, along with cause, to the office of the campus music Director.
8. To comply with all applicable laws, Board Policies, and rules pertaining to, but not limited to: dress and conduct and the use and/or possession of drugs, alcohol, tobacco or weapons on District property.
9. To follow in its entirety, the Code of Ethics of the Texas Certified Teachers and the Texas Music Educators Association
10. To submit to the Fine Arts Secretary each month the Lesson Log as provided by the District, with any lessons taught during the week, **initialed by the student receiving the lesson**, and the Building Use Fee Form.
11. To pay the District a Building Use Fee of \$0.50 (50 Cents) per student per lesson taught each day.
12. To be prepared to accept students as assigned by the directors without regard to their experience or ability.
13. To contact new student as soon as a referral is made by the director (not to exceed 48 hours).

14. To dress in a way that is professional and fitting to the public school fine arts program and to maintain personal appearance in an acceptable manner. To act in a professional manner toward directors, students and parents.
15. To be prepared to cooperate with the directors when specific requests are made pertaining to the student's progress, as well as behavior and attendance.
16. To come prepared to teach with all necessary supplies. Use of school copiers is not permitted.
17. To coordinate with directors in regard to methods and materials of instruction being used.
18. To enter each campus through the front entrance and check in with security/receptionist.
19. To obtain and display an appropriate AISD picture identification badge and wear it while on any AISD campus as required by District policy.
20. To be solely responsible for reporting all income generated from teaching fine arts enrichment lessons to the Internal Revenue Service, as Instructor will not be receiving a W-2 or 1099 Misc from the District.

INSTRUCTOR'S RESPONSIBILITY TO THE STUDENT

1. Begin and end each lesson time as scheduled.
2. Analyze each student's strengths and weaknesses and plan their study program with specific goals in mind.
3. Be considerate of the cost of method books (Music private lessons only).
4. Assist in the preparation of All-Region Audition Music (Music private lessons only).
5. Assist in the selection/preparation of UIL Solo and Ensemble Music (Music private lessons only).
6. Cancel lessons giving at least twenty-four hours notice, except in an emergency.
7. Furnish each student/parent with your telephone number and the times you can be contacted.
8. Contact the parents/director when a student's preparation becomes a repeated problem.

MATERIALS

The student will be expected to supply his/her own materials as prescribed by the instructor. Music lessons will be designed primarily to utilize the characteristic literature of the instrument rather than simply to rehearse the music a student will be performing in his/her music class.

LESSON LOCATION AND SCHEDULING

Utilization of the instruction areas will be the responsibility of the director on each campus. Lessons during the day will be taught in the school the student attends. Please be aware that there are only a certain number of lesson times available during each class period. These lessons may be scheduled during the student's fine arts class, lunch period, before or after school. No lessons will be scheduled during the student's other academic classes.

Lessons are only taught at secondary school campuses (AHS, LFC, CMS, EMS and FMS). No lessons are permitted to be taught at elementary campuses.

It is the responsibility of the student to notify his/her instructor at least twenty-four hours in advance if a lesson is to be canceled, except in an emergency. Each campus director will aid the student in advising the private instructor of the program's calendar of events.

Lessons taught on campus before or after school must be scheduled with the campus music director.



LETTER OF AGREEMENT

Today's Date: _____

Name of Contractor/Business: _____

Name of School: **Allen ISD**

Type of Service: **Private Lesson Instructor**

Contract Start Date: _____

Contract End Date: **Tuesday, July 31, 2020**

This letter of agreement is to confirm the use of contracted services of the above said business or individual.

Respectfully,

Allen ISD Representative Signature

Allen ISD Director of Fine Arts
Allen ISD Representative Title

Contractor Signature

Allen ISD Fine Arts Private Lesson Instructor
Name of Business

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____	<small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-			-				
or											
Employer identification number											
				-							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



IdentoGO
By MorphoTrust USA

Texas Fingerprint Service Code Form

To schedule your ten-minute fingerprint appointment, simply visit
<https://uenroll.identogo.com> and enter the following Service Code

When prompted, please provide or enter the following Agency Number

Background Check Waiver

I certify that all information I provided in relation to this criminal history record check is true and accurate. I authorize the Texas Department of Public Safety (DPS) to access Texas and Federal criminal history record information that pertains to me and disseminate that information to the designated Authorized Agency or Qualified Entity with which I am or am seeking to be employed or to serve as a volunteer, through the DPS Fingerprint-based Applicant Clearinghouse of Texas and as authorized by Texas Government Code Chapter 411 and any other applicable state or federal statute or policy.

I authorize the Texas Department of Public Safety to submit my fingerprints and other application information to the FBI for the purpose of comparing the submitted information to available records in order to identify other information that may be pertinent to the application. I authorize the FBI to disclose potentially pertinent information to the DPS during the processing of this application and for as long hereafter as may be relevant to the activity for which this application is being submitted. I understand that the FBI may also retain my fingerprints and other applicant information in the FBI's permanent collection of fingerprints and related information, where all such data will be subject to comparisons against other submissions received by the FBI and to further disseminations by the FBI as may be authorized under the Privacy Act of 1974 (5 USC 552a). I understand my fingerprints will be searched by and against civil, criminal and latent fingerprints in the Next Generation Identification (NGI) system. I understand I am entitled to obtain a copy of any criminal history record check and challenge the accuracy and completeness of the information before a final determination is made by the Qualified Entity. I also understand the Qualified Entity may deny me access to children, the elderly, or individuals with disabilities until the criminal history record check is completed. If a need arises to challenge the FBI record response, you may contact the agency that submitted the information to the FBI, or you may send a written challenge request to the FBI's Criminal Justice Information Services (CJIS) Division at FBI CJIS Division, Attention: Correspondence Group, 1000 Custer Hollow Road, Clarksburg, WV 26306.



Don't have access to the Internet? You can still schedule an appointment by calling 888.467.2080

Allen ISD Private Lesson Staff
Vehicle Registration Form 2019-2020

For parking when teaching at Allen HS only

If you already have a tag, you do not need to fill this out again.

Private Teacher Name

Address City State Zip

Phone (Home) Cell Number Driver's License #

VEHICLE DESCRIPTION

Primary Vehicle

Circle Type: Car Truck SUV Motorcycle Van

Color Manufacturer Model Year License Plate #

I agree to abide by all parking policies and regulations adopted by the Allen ISD Board of Trustees.

Private Lesson Teacher Signature Date

OFFICE USE ONLY

Permit Number _____ Date Issued _____ Issued by _____



Private Lesson Building Use Fee Form

**Please submit this form AND lesson log with payment
by the 10th of each month to:**

Lisa Lindholm in Allen ISD Fine Arts Department
Lisa.lindholm@allenisd.org
Allen High School
300 Rivercrest Blvd.
Allen, Texas 75002

**Checks should be made out to Allen ISD and “Building Use Fee”
is written in the memo area of the check.**

ALL CHECKS MUST INCLUDE A PHONE NUMBER & DRIVER’S LISCENSE NUMBER

Instructor _____

Please circle:

BAND

CHOIR

COLOR GUARD

ORCHESTRA

Month _____

Number of Lessons _____ x \$0.50 = \$ _____

Office Use Only

Amount _____

Date _____

Cash or Check# _____

Received By _____

Allen ISD Performing Arts Private Lesson Log

Due to the Fine Arts Office by the 10th of each month WITH Building Use Fee Form

Office Use Only
Date Received _____
Processed _____

Private Teacher _____
Band _____ Choir _____ Color Guard _____ Orchestra _____
Date _____ Lessons for Month of _____

	Student Name	School	Week 1		Week 2		Week 3		Week 4		Week 5	
			Date	S.I.	Date	S.I.	Date	S.I.	Date	S.I.	Date	S.I.
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												

Private Lesson Teacher Signature _____

Date _____

Allen Independent School District

Fine Arts Administration and Staff

ADMINISTRATIVE SUPPORT			
Jeff Turner	Director of Fine Arts	972-747-3387	jeffrey.turner@allenisd.org
Lisa Lindholm	Administrative Assistant	972-747-3387	Lisa.lindholm@allenisd.org
ALLEN HIGH SCHOOL			
Phil Obado	Band - Director	469-319-6039	philip.obado@allenisd.org
Joel May	Band - Associate	469-319-6280	joel.may@allenisd.org
Antonio Daniels	Band - Assistant	469-319-6009	antonio.daniels@allenisd.org
Megan Pickle	Band - Assistant	469-319-6276	megan.pickle@allenisd.org
Clay Singletary	Color Guard Director/Band - Assistant	469-319-6286	clay.singletary@allenisd.org
Cory Davis	Band - Percussion	469-319-6177	cory.davis@allenisd.org
Brian McKinney	Choir - Director	469-319-6047	carl.mckinney@allenisd.org
**Kathryn Zetterstrom	Choir - Assistant	469-319-6383	kathryn.zetterstrom@allenisd.org
Brandi Spybuck	Choir - Assistant	972-908-8954	brandi.spybuck@allenisd.org
Susan Fulk	Fine Arts Secretary	469-319-6351	susan.fulk@allenisd.org
David DeVoto	Orchestra - Director	469-319-6087	david.devoto@allenisd.org
**Matt Cross	Orchestra - Assistant	469-319-6257	matthew.cross@allenisd.org
LOWERY FRESHMAN CENTER			
**Joshua Blankenship	Band - Director	972-360-4973	Joshua.Blankenship@allenisd.org
Jeremy Rohr	Band - Assistant	972-360-4853	Jeremy.Rohr@allenisd.org
Michael Bryson	Choir	972-360-4888	Michael.Bryson@allenisd.org
Ellen Townley	Orchestra - Director	972-360-4835	Ellen.Townley@allenisd.org
Charles Robinson	Orchestra - Assistant	972-360-4959	Charles.Robinson@allenisd.org
CURTIS MIDDLE SCHOOL			
Linda Orrantia	Band - Director	972-236-9868	Linda.Orrantia@allenisd.org
Daniel Lane	Band - Assistant	469-318-6083	Daniel.Lane@allenisd.org
Mallarie Bowen	Band - Assistant	972-360-4882	Mallarie.Bowen@allenisd.org
Kaylee Sadafsaz	Choir	972-360-4990	Kaylee.Sadafsaz@allenisd.org
Amanda Su	Orchestra - Director	972-236-9010	Amanda.Su@allenisd.org
Samuel Lee	Orchestra - Assistant	972-236-9017	samuel.lee@allenisd.org
EREKSON MIDDLE SCHOOL			
DJ Vaccarrezz	Band - Director	469-319-6459	dorothy.Vaccarrezza@allenisd.org
Charles Pennington	Band - Assistant	469-319-6447	Charles.Pennington@allenisd.org
Matthew McGann	Band - Assistant	469-319-6494	Matthew.McGann@allenisd.org
Laura Bexley	Choir	469-319-6489	Laura.Bexley@allenisd.org
Joanna DeVoto	Orchestra - Director	469-319-6477	Joanna.Devoto@allenisd.org
Rachel Boone	Orchestra - Assistant	469-319-6513	Rachel.boone@allenisd.org
FORD MIDDLE SCHOOL			
Kyle Wiechmann	Band - Director	972-360-4139	Kyle.wiechmann@allenisd.org
Andrea Brooks	Band - Assistant	972-360-4119	Andrea.Brooks@allenisd.org
Brianna Connaughton	Choir	972-360-4456	brianna.connaughton@allenisd.org
Valerie Curry	Orchestra - Director	972-360-4186	Valerie.Curry@allenisd.org
Laura Gilbert	Orchestra - Assistant	972-360-4157	Laura.Gilbert@allenisd.org

**** Private Lesson Contacts**