



ALLEN ORCHESTRA 6TH GRADE T-SHIRT - ORDER FORM

NAME OF STUDENT

SCHOOL

PARENT EMAIL

All Orchestra T-Shirts are light grey with the Allen Eagle Orchestra Logo in Navy Blue and White. Youth and Adult Sizes are offered. The sizes correspond to typical T-Shirt Sizes at Penny's or Walmart. Please choose sizes carefully – shirts cannot be exchanged. Orders will not be processed until full payment is received. Please indicate the size clearly on this form. Family and friends are welcome to purchase shirts as Spirit Wear. Students in Orchestra will wear the shirts for performances and other activities.

Indicate number of shirts:

____ YOUTH LARGE

____ ADULT SMALL

____ ADULT MEDIUM

____ ADULT LARGE

____ ADULT EXTRA LARGE

6th Grade Orchestra Fee - \$20.00 (Fee includes T-Shirt, binder, pencil bag, tote bag)

Return this form to your Orchestra Director.

Do not return payment to the elementary.

PAY ONLINE at www.allenorchestra.org/store TO PAY ORCHESTRA FEE

ORCHESTRA FEE IS DUE BY – AUGUST 23, 2019

When paying online, please include the transaction number.

Transaction #: _____

Online Payment - www.allenorchestra.org/store

(Return this completed form to your orchestra director)



ALLEN ISD 6TH GRADE ORCHESTRA 2019-20 INFORMATION FORM

Please fill out and return to your Orchestra Director. Please print carefully with a black or blue ink pen.

Student information

School _____

Student ID Number _____

Student first and last name _____

Street address _____

City and zip _____

Home phone _____

Cell phone _____

Email _____

Private teacher's name (if currently enrolled) _____

Parent Information

Parent 1 - first and last name _____

Home phone _____ Work phone _____

Cell phone _____ email _____

Parent 2 - first and last name _____

Home phone _____ Work phone _____

Cell phone _____ email _____

Please also update your information online – visit: www.allenorchestra.org/charms

Please return to your orchestra director by August 23, 2019



ALLEN ISD 6TH GRADE ORCHESTRA 2019-2020 PARENT & STUDENT ACKNOWLEDGEMENT FORM

Student Name _____ School _____

Student Home Room Teacher _____

- I understand that I have joined the orchestra at my elementary school campus for the entire school year 2019-2020. I understand that I **cannot change my schedule** during the school year due to scheduling and class size constraints at my elementary school.
- I understand that **instruments cannot be left overnight at school** in a classroom, hallway, portable, storage room or cafeteria. I will be responsible for bringing my instrument to school and taking it back home on orchestra days. Bass overnight storage will be dealt with on a per campus basis.
- I understand that **I must have an O or S for all conduct grades** during the 3rd nine-weeks and be passing all classes during the 3rd nine-weeks in order to attend the spring trip.
- I understand that **I must perform at all 6th grade orchestra concerts** in order to attend the spring trip or make-up an excused absence with an assignment. Examples of excused absences are death in the family, medical emergency or illness, or religious holidays. In the event of a conflict, the student has the responsibility of submitting a signed note, email, or phone call from a parent to the appropriate teacher stating the reason for the conflict. Notes that have not been submitted two weeks prior to the orchestra event may not be considered. This note does not automatically excuse an absence. Each case is considered individually and privately according to its circumstances.

Student Signature _____ Instrument _____

I have read the orchestra acknowledgement form. I understand the expectations and grading requirements for my child in the 6th grade orchestra, which includes a weekly practice card with parent signature.

Parent Signature _____

Parent Email address (1) _____

Parent Email address (2) _____

Please make a copy for your records and return a signed copy to us by August 23, 2019

<http://allenorchestra.org/schools/elementary/>

membership application **JOIN TODAY**

ALLEN ORCHESTRA BOOSTER CLUB – MEMBERSHIP MATTERS



We are looking forward to an exciting year but we need your help! The AOBC acts as a 'Boosters' group for the orchestra program by raising funds for various things needed throughout the year as well as planning and coordinating many events throughout the concert season. This membership drive is our main source of funding replacing the need for your students to sell items door to door, so please give us your support! AOBC funds many aspects of the orchestra program, such as the concert receptions, various scholarships for students, student events, and the High School End-of-Year Awards Banquet.

Name(s) of Parent/Guardian/Adult:

Student Information:

1) _____

(First, Last)

1) Student: _____

Grade: _____ School: _____ Instrument _____

2) _____

(First, Last)

2) Student: _____

Grade: _____ School: _____ Instrument _____

Parent E-mail Address: _____

Student School E-mail Address: _____

How do you wish your name to appear in the concert programs?

- The _____ Family
- The family of _____ (student's name)
- Mr. & Mrs. _____
- Other: _____
- Please do not list my name in the 2019-2020 Concert Programs

Membership Levels

- Eagle Strings \$10+
- Silver Bow \$25+
- Golden Strings \$50+
- Platinum Strings \$75+
- Section Sponsor \$125+
- Orchestra Benefactor \$250+
- Lifetime Member \$500+
- One time gift (any amount) _____

Amount Paid \$ _____ Cash (Circle) or Check # _____ or Paypal (Circle) <http://www.allenorchestra.org/boosters>

Please mail donation to: Allen Orchestra Booster Club, PO BOX 2021, Allen, Texas, 75013

Online Payments through PayPal are available at: <http://www.allenorchestra.org/boosters>

(if paying by PayPal, please complete and send this form by mail or email: aobc.president@allenorchestra.org)

Available to volunteer for Allen Orchestra Events (Circle) Yes No

ALLEN ISD FINE ARTS

**STUDENT/PARENT AUTHORIZATION & RELEASE
FOR OFF-CAMPUS ACTIVITIES**

The Allen Independent School District (“AISD”) offers a variety of learning activities at designated off-campus locations in which students will have an opportunity to participate. I hereby give permission for my son/daughter to participate in the various off-campus activities associated with the Allen Fine Arts program. I understand that AISD may not provide transportation to and from all activities. Students are expected to use school transportation to and from ALL activities, if provided. In the event that AISD does not provide such transportation, I further understand that I must provide transportation for my son/daughter as a condition of his/her participation in that activity.

In consideration for allowing my son/daughter to participate in off-campus activities, I knowingly and voluntarily agree to assume full responsibility and assume all risk for any accident, loss, damage, and injuries he or she may sustain as a result of or arising out of any aspect of the activity. Furthermore, I, on behalf of myself, my son/daughter named below, our respective family members, and our respective heirs, legatees, executors, administrators, and assignees, hereby agree to release, acquit, discharge, and hold harmless AISD, the AISD Board of Trustees, and any agents, employees, representatives, insurers, successors, and assignees of the entities just named from any and all claims, demands, liabilities, actions or causes of action, of whatever kind or character, whether known or unknown, whether arising out of federal, state, or local statute or common law, including claims resulting from negligence, that I or my son/daughter may sustain arising out of any aspect of the off-campus activity, including, but not limited to, driving or riding to or from the off-campus activity.

PARENT/GUARDIAN – STUDENT RELEASE & AGREEMENT

I HAVE **READ** AND **DISCUSSED** ALL THE INFORMATION IN THE HANDBOOK WITH MY SON/DAUGHTER, AND I UNDERSTAND ITS CONTENTS AND MY RESPONSIBILITY AS TO THESE POLICIES AND CONSENT TO THEM AS A CONDITION OF PARTICIPATION IN ACTIVITIES. I UNDERSTAND THAT BY MY SIGNATURE BELOW, AND THAT OF MY SON/DAUGHTER, WE HAVE ACKNOWLEDGED THAT PARTICIPATION IN THE ALLEN ISD FINE ARTS COMES WITH A HIGHER STANDARD OF BEHAVIOR THAN THE ALLEN ISD STUDENT HANDBOOK AND THAT MY SON’S/DAUGHTER’S MEMBERSHIP AND PARTICIPATION IS CONDITIONED UPON ADHERENCE TO THOSE STANDARDS. MY SON/DAUGHTER HAS MY PERMISSION TO ATTEND DISTRICT AND OUT-OF-DISTRICT TRIPS. I UNDERSTAND THAT ALLEN ISD AND ALLEN HIGH SCHOOL WILL NOT BE LIABLE FOR INJURIES AND MEDICAL COST FOR STUDENTS. MY SIGNATURE ALSO SERVES AS PERMISSION FOR MY SON/DAUGHTER TO OBTAIN MEDICAL TREATMENT ON A SCHOOL-SPONSORED TRIP.

Student Name (PRINT)

Parent/Guardian Name (PRINT)

Student Signature/Date

Parent Signature/Date

ALLEN ISD FINE ARTS

STANDARDS OF BEHAVIOR AND OFF CAMPUS TRAVEL POLICIES

Membership in the Allen ISD Fine Arts is an honor and a privilege. Participation comes with a higher standard of behavior than the Allen ISD Student Code of Conduct and may condition membership or participation on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property. Extracurricular behavioral standards shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity or national origin. Student's and parent's signature acknowledge they have read these behavioral standards and consent to them as a condition of participation in Allen ISD Fine Arts programs.

Students who represent Allen ISD are expected to maintain very high standards in every respect at all times. They are expected to attend and be on time for all sessions and activities scheduled. In the event of overnight trips, they are expected to be in their rooms at the times designated by their sponsors. Each student will be responsible to one or more faculty sponsors who will supervise the activities of the student for the trip. Negligence in attending sessions, in meeting curfew requirements, or in failing to maintain our standards of conduct may make it necessary for the sponsor to send the student home at his/her own expense. Video/audio equipment is used for safety purposes to monitor student behavior on buses and campuses. Recordings shall be reviewed as needed by the principal, and evidence of student misconduct shall be documented.

Self-discipline is the key element when representing Allen ISD off campus or when on a school-related trip. Students who are involved in a serious disciplinary offense, such as the use, possession of, or being under the influence of illicit drugs, tobacco, or alcohol, stealing, violence, going in the room of a member of the opposite sex, or some other serious offense will face disciplinary action which may include one or more of the following:

1. The student will be sent home from the trip at the parents' expense.
2. The student will be held liable for damages to property.
3. The student may be removed from this school activity as well as other school co-curricular activities.
4. The student may be placed in In-School-Suspension (ISS), Off-Campus-Suspension, or Alternative Education Placement.

Student's attire during school activities outside the school day should be in good taste. While it is inevitable there will be differences of opinion regarding the appropriateness of a student's attire, the final decision lies with the directors. All adults on trips will serve as sponsors when traveling with a group. Students will be expected to treat them with respect at all times.

REMEMBER – Even though you will not always be wearing a shirt with an Allen logo, people will find out where you are from and what group you represent. You have the opportunity to make a tremendous name for Allen and for yourself. Be courteous and polite at all times. There is no way we can anticipate every possible scenario, so we ask for good judgment. Please use common sense. **RULE OF THUMB:** If there is any question in your mind as to whether you should do something or not...DON'T DO IT! It is better to be safe than sorry.

WE ARE CONFIDENT OF ALL FINE ARTS STUDENTS' CONDUCT AND THEIR ABILITY TO BE GOOD AMBASSADORS FOR ALLEN ISD. IF WE ANTICIPATED A PROBLEM, WE WOULD NOT TRAVEL.

Care of the Instrument and Bow

String instruments and bows are fragile and can easily be broken or damaged if dropped, bumped or struck against other objects. Remember to put a name tag on your instrument case. Below are the steps students should follow in order to keep their instrument and bow in proper working condition.

- 1) Hands should be clean before handling the instrument and bow.
- 2) A clean cloth should be kept in the instrument case to wipe fingerprints off the instrument and rosin from the strings, instrument and bow stick after playing the instrument.
- 3) **DO NOT TURN THE PEGS ON THE INSTRUMENT!** The strings and other parts of the instrument can be easily broken
- 4) Never let others play or handle your instrument.
- 5) The instrument and bow should be stored in the case in a safe place in the house when not in use.
- 6) The instrument should be stored in a place of moderate temperature. Never leave the instrument in an extreme hot or cold environment like a car.
- 7) Do not attempt to repair the instrument or bow yourself. Consult with your teacher.
- 8) Violin/Viola Students:
 - Always remove the shoulder rest from the instrument before placing the instrument back in the case.
 - Never hang the instrument from your music stand.
- 9) Cello/Bass Student:
 - The bow should be taken out of the case before unpacking the instrument.
 - The endpin must be pushed back into the instrument when placing the instrument on the floor before casing up.
 - Never lean your instrument against a chair or wall in an upright position. We have seen major instrument damage done because of this. Always lay your instrument on its side on the floor regardless of whether it is in the case or not

NEVER store your instrument like this



or this .



This is the correct way to store your cello or bass when not playing.



- 10) The Bow:
 - Never touch the bow hair or place the bow hair against other surfaces other than your instrument's strings or rosin.
 - Before playing tighten the bow hair with the adjusting screw.
 - After playing, loosen the bow hair with the adjusting screw (do not remove adjusting screw from the bow).
- 11) Never leave your instrument unattended for long periods when uncased