



ALLEN ORCHESTRA HIGH SCHOOL T-SHIRT ORDER FORM

NAME OF STUDENT

SCHOOL

PARENT EMAIL

All HS Orchestra T-Shirts will display HS Orchestra Spirit Wear. The sizes correspond to typical T-Shirt Sizes at Penny's or Walmart. Please choose sizes carefully – shirts cannot be exchanged. Orders will not be processed until full payment is received. Please indicate the size clearly on this form. Family and friends are welcome to purchase shirts as Spirit Wear. Students in Orchestra will wear the shirts for performances and other activities.

Indicate number of shirts:

____ ADULT SMALL

____ ADULT MEDIUM

____ ADULT LARGE

____ ADULT XL

High School Orchestra fee - \$30.00
(Fee includes T-Shirt, binder, dividers)

PAY ONLINE at www.allenorchestra.org/store TO PAY ORCHESTRA FEE

High School Orchestra Fees are *DUE BY – AUGUST 23, 2019*

When paying online, include the transaction number.

Transaction #: _____

Online Payment - www.allenorchestra.org/store

(Return this order form to your orchestra director)

2019-2020 Allen ISD HS Orchestra Handbook Acknowledgement Form

Student Name: _____ Student e-mail: _____
Parent Name: _____ Parent e-mail: _____
Campus: _____ Grade: _____ Instrument: _____

Please have your parents initial by each section to indicate that they understand and agree to each section of the Allen ISD Orchestra Handbook for the 2019-2020 school year.

- _____ **1. Orchestra Handbook Statement:**
I have read the Allen ISD Orchestra Handbook and understand the policies and expectations of the Orchestra. I understand that I need to return this form by Friday, August 23, 2019. <https://allenorchestra.org/schools/ahslfc/>
- _____ **2. Medical Release Form:**
I desire that my son/daughter be allowed to travel to and from the events attended by the Allen ISD Orchestra during this school year and to participate in these events. I have returned the required medical release form. <https://allenorchestra.org/files/STANDARDSOFBEHAVIOR-revised%2008-19-08.pdf>
- _____ **3. Orchestra Calendar:**
I have reviewed the calendar. All dates and times are subject to change. Notice of such changes will be given well in advance and will be announced in class. <http://www.allenorchestra.org/calendar/>
- _____ **4. Instrument Rental (Cello/Bass players):**
I understand rental for a school-owned cello or bass for school us is \$125.00 (tax included). I have returned the Cello/Bass instrument form and made payment for rental.
 1. *If you need to print another instrument form: Login to [CHARMS](#)*
 2. *Click the "Inventory Uniforms" icon*
 3. *You should see a list of items checked out to the students, click the button labeled "F" to the right of an instrument (not a lock or locker)*
 4. *Print the form*
- _____ **5. Allen ISD Supplemental Music Lesson Program:**
I have read and understand the information regarding the private lesson program and have returned the private lesson request form if I wish to enroll in private lessons during my orchestra class. <http://www.allenorchestra.org/private-lessons/>
- _____ **6. Insurance Release:**
I understand the insurance for my child's personal instrument is available, for a fee, through Anderson Musical Instrument Insurance Solutions. Application forms for this insurance are available online at <http://www.anderson-group.com> I also understand personal instruments must have identification (tags) on the instrument case. <http://allenorchestra.org/instruments/>
- _____ **7. Charms:**
I understand that the Allen ISD Orchestra Program uses Charms for Communication to Parents and Students. I will update all Current Contact Information in Charms for the 2019-20 School Year. <http://allenorchestra.org/charms/>
- _____ **8. Uniform Fee:**
I understand Orchestra has an informal and formal uniform – stated in the HS Orchestra Handbook. I understand that I need to pay by Friday, August 23, 2019 the \$30.00 HS Orchestra Fee, which includes the informal t-shirt and returned the form. I have also purchased a formal uniform or will receive a school issued uniform as required in the handbook. <http://allenorchestra.org/store/>
- _____ **9. Spring Trip:**
I understand the HS and LFC Orchestra may attend the optional Corpus Christi, TX Spring Trip. If attending, I agree to make payments by the specified dates. Failure to meet payment deadlines could result in forfeiture of trip reservation and loss of payments. Total cost of the trip will be \$350, based on six students per room. Adult Chaperones will be 2 to a room. The \$125 1st deposit is non-refundable. If a student is ineligible during the time period of our trip, he/she cannot attend and will result in a forfeiture of funds.
<https://allenorchestra.org/schools/ahslfc/>

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

ALLEN ISD FINE ARTS

**STUDENT/PARENT AUTHORIZATION & RELEASE
FOR OFF-CAMPUS ACTIVITIES**

The Allen Independent School District (“AISD”) offers a variety of learning activities at designated off-campus locations in which students will have an opportunity to participate. I hereby give permission for my son/daughter to participate in the various off-campus activities associated with the Allen Fine Arts program. I understand that AISD may not provide transportation to and from all activities. Students are expected to use school transportation to and from ALL activities, if provided. In the event that AISD does not provide such transportation, I further understand that I must provide transportation for my son/daughter as a condition of his/her participation in that activity.

In consideration for allowing my son/daughter to participate in off-campus activities, I knowingly and voluntarily agree to assume full responsibility and assume all risk for any accident, loss, damage, and injuries he or she may sustain as a result of or arising out of any aspect of the activity. Furthermore, I, on behalf of myself, my son/daughter named below, our respective family members, and our respective heirs, legatees, executors, administrators, and assignees, hereby agree to release, acquit, discharge, and hold harmless AISD, the AISD Board of Trustees, and any agents, employees, representatives, insurers, successors, and assignees of the entities just named from any and all claims, demands, liabilities, actions or causes of action, of whatever kind or character, whether known or unknown, whether arising out of federal, state, or local statute or common law, including claims resulting from negligence, that I or my son/daughter may sustain arising out of any aspect of the off-campus activity, including, but not limited to, driving or riding to or from the off-campus activity.

PARENT/GUARDIAN – STUDENT RELEASE & AGREEMENT

I HAVE **READ** AND **DISCUSSED** ALL THE INFORMATION IN THE HANDBOOK WITH MY SON/DAUGHTER, AND I UNDERSTAND ITS CONTENTS AND MY RESPONSIBILITY AS TO THESE POLICIES AND CONSENT TO THEM AS A CONDITION OF PARTICIPATION IN ACTIVITIES. I UNDERSTAND THAT BY MY SIGNATURE BELOW, AND THAT OF MY SON/DAUGHTER, WE HAVE ACKNOWLEDGED THAT PARTICIPATION IN THE ALLEN ISD FINE ARTS COMES WITH A HIGHER STANDARD OF BEHAVIOR THAN THE ALLEN ISD STUDENT HANDBOOK AND THAT MY SON’S/DAUGHTER’S MEMBERSHIP AND PARTICIPATION IS CONDITIONED UPON ADHERENCE TO THOSE STANDARDS. MY SON/DAUGHTER HAS MY PERMISSION TO ATTEND DISTRICT AND OUT-OF-DISTRICT TRIPS. I UNDERSTAND THAT ALLEN ISD AND ALLEN HIGH SCHOOL WILL NOT BE LIABLE FOR INJURIES AND MEDICAL COST FOR STUDENTS. MY SIGNATURE ALSO SERVES AS PERMISSION FOR MY SON/DAUGHTER TO OBTAIN MEDICAL TREATMENT ON A SCHOOL-SPONSORED TRIP.

Student Name (PRINT)

Parent/Guardian Name (PRINT)

Student Signature/Date

Parent Signature/Date

ALLEN ISD FINE ARTS

STANDARDS OF BEHAVIOR AND OFF CAMPUS TRAVEL POLICIES

Membership in the Allen ISD Fine Arts is an honor and a privilege. Participation comes with a higher standard of behavior than the Allen ISD Student Code of Conduct and may condition membership or participation on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property. Extracurricular behavioral standards shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity or national origin. Student's and parent's signature acknowledge they have read these behavioral standards and consent to them as a condition of participation in Allen ISD Fine Arts programs.

Students who represent Allen ISD are expected to maintain very high standards in every respect at all times. They are expected to attend and be on time for all sessions and activities scheduled. In the event of overnight trips, they are expected to be in their rooms at the times designated by their sponsors. Each student will be responsible to one or more faculty sponsors who will supervise the activities of the student for the trip. Negligence in attending sessions, in meeting curfew requirements, or in failing to maintain our standards of conduct may make it necessary for the sponsor to send the student home at his/her own expense. Video/audio equipment is used for safety purposes to monitor student behavior on buses and campuses. Recordings shall be reviewed as needed by the principal, and evidence of student misconduct shall be documented.

Self-discipline is the key element when representing Allen ISD off campus or when on a school-related trip. Students who are involved in a serious disciplinary offense, such as the use, possession of, or being under the influence of illicit drugs, tobacco, or alcohol, stealing, violence, going in the room of a member of the opposite sex, or some other serious offense will face disciplinary action which may include one or more of the following:

1. The student will be sent home from the trip at the parents' expense.
2. The student will be held liable for damages to property.
3. The student may be removed from this school activity as well as other school co-curricular activities.
4. The student may be placed in In-School-Suspension (ISS), Off-Campus-Suspension, or Alternative Education Placement.

Student's attire during school activities outside the school day should be in good taste. While it is inevitable there will be differences of opinion regarding the appropriateness of a student's attire, the final decision lies with the directors. All adults on trips will serve as sponsors when traveling with a group. Students will be expected to treat them with respect at all times.

REMEMBER – Even though you will not always be wearing a shirt with an Allen logo, people will find out where you are from and what group you represent. You have the opportunity to make a tremendous name for Allen and for yourself. Be courteous and polite at all times. There is no way we can anticipate every possible scenario, so we ask for good judgment. Please use common sense. **RULE OF THUMB:** If there is any question in your mind as to whether you should do something or not...DON'T DO IT! It is better to be safe than sorry.

WE ARE CONFIDENT OF ALL FINE ARTS STUDENTS' CONDUCT AND THEIR ABILITY TO BE GOOD AMBASSADORS FOR ALLEN ISD. IF WE ANTICIPATED A PROBLEM, WE WOULD NOT TRAVEL.