



ALLEN ISD
STRING ORCHESTRA FESTIVAL
CONCERT/SIGHTREADING

ALLEN HIGH SCHOOL PERFORMING ARTS CENTER
OCTOBER 11, 2019

David DeVoto and Matt Cross, AHS Orchestra Directors

Dear Director,

Allen High School welcomes you to our campus for the 2019 String Orchestra Festival!

Buses will enter on the north side of the school in front of the Allen HS Performing Arts Center (PAC). After unloading, student and equipment buses are to park across Rivercrest Blvd. by Eagle Stadium. Your students will be picked up in the same location they were dropped off. Percussion equipment may unload and load at the PAC loading dock. Have your bus driver's cell phone number so you can call them for pick up in front of the PAC. ***Also, visitors and judges need to park in visitor spaces in the front of the PAC and check-in at the security desk in the PAC commons. Visitors MUST enter at the front PAC entrance.***

Allen HS Orchestra Students will **NOT** be located at each station indicated on the layout map. You will need to know this map and your times to keep the contest on schedule. Your group will use the case storage area in the north PAC Hallway. Please neatly arrange the cases and other items against an empty area of a wall. We would prefer all valuables were left on the bus or at your home campus. **We are not responsible for the loss of any items.** Cello and bass players must provide their own rock stops and bass players must provide their own stools.

There will be chairs and stands for each group in each of the following areas: (1) Warmup, (2) Stage. A metronome/tuner will be available in the warm-up room.

The event will start on schedule. Be prepared to enter warm-up on time and leave the warm-up room 5 minutes early. A crew will help you setup in the stage - helpers from your school will be needed for "fine tuning" of your set-up. Your set-up will only be as accurate as the diagram you send. **Please fax your setup(s) to 972-727-0443 or email to david.devoto@allenisd.org.**

Familiarize yourself with the flow chart you will follow during the contest. **You will NOT have a dedicated student chaperone throughout the festival.**

All visitors (guests, parents, etc...) will need to check in at the security desk in the PAC Commons with their driver's license. **All school employees will need to have their school I.D. Badge visible at all times.** Visitors will enter the PAC through the two main doors at the mezzanine level. All other entrances to the performance hall will be locked and secured. Only judges and authorized hosts will be permitted in the balcony of the PAC. Doors will remain closed during each performance and will only be opened between performances. Students must remain quiet in the hallways or commons before you enter warm-up. Please do not allow students to enter the warm-up room or performance areas until you move to these locations.

NO FOOD OR DRINKS ALLOWED INSIDE AHS. You may eat/drink outside the building.

If you must bring groups early or stay late, please remind your groups of appropriate concert behavior - it is your responsibility to monitor them. Students are not allowed in the balcony area. Keep your groups together and supervised. The audience's responsibility at formal concerts is to honor the efforts of the performers by providing a listening atmosphere in which all can appreciate their performance. To that end, we ask cooperation from adults and students: please turn off all cell phones and electronic devices. If you must take a call, please do so in the commons area of the PAC. While the performance is in progress, remain seated and quiet. (If it becomes necessary to leave the auditorium, please do so between performances.) Show your appreciation for the performance by clapping after each selection. Whistling and cheering are not appropriate in this formal setting.

Equipment furnished on the stage:

1. Piano (Yamaha P22 Upright) 2. Acoustical Shell 3. Perc. (Timpani, Bass Drum, Marimba, Gong)

NOTE: A Steinway 9' Concert grand is available upon request. If requested, PAC stage crew only are to move the piano.

Student and equipment drop-off and pick up should be in front of the AHS Performing Arts Center. If using a separate truck for percussion equipment the PAC loading dock is available. You may consider arriving a little early to get properly unloaded. If your time is between 8-9:30 a.m. or 2:00-3:45 p.m., be prepared for student traffic in front of the school.

As hosts of this event we want you to have a positive experience with all aspects of the contest. We would like to wish each of you the best of luck during the competition. If we can be of any further assistance, please do not hesitate to call our cell numbers: David DeVoto: 832-421-5258 or Matt Cross: 512-971-4492.

Sincerely,

David DeVoto and Matt Cross
Orchestra Directors

Allen High School
300 Rivercrest Blvd.
Allen, Texas 75002
david.devoto@allensd.org

matthew.cross@allensd.org

www.allenorchestra.org/allenpac

